



ST. LUCIE WEST SERVICES DISTRICT

Going Green means Going Paperless

When you select "e-billing" you will receive emails instead of paper bills.

You can pay your utilities bill online using Visa, MasterCard, Discover or E-Check

To select E-billing you can do one of the following:

1. If you are registered on the SLWSD utilities billing website please log in to the site to sign up for E-billing: <https://slwd-egov.asp.gov/Click2GovCX/index.html> or go to www.slwsd.org and click on the Logo with the bird.
 - a. Select your Account > Manage E-billing > Click Account > Select E-billing Statement > Enter your Email > Click Submit
2. If you prefer to have us submit the E-billing for you please do **one** of the following:
 - a. Complete the Email Notification Sign-up Form (shown below) and submit to us.
or
 - b. Email us a note asking for E-billing. Please include your account number and the email you want to use for E-billing. Email note to customerservice@slwsd.org
 - Make sure you read the notification form to ensure you know what to expect. Also inform us of any email address changes in the future.
3. IF NOT registered in the billing site you may contact us for more details at (772) 340-0220.



ST. LUCIE WEST SERVICES DISTRICT

Email Notification (e-billing) Sign up Form

Sign up to receive email notifications (e-billing) after St. Lucie West Services District utilities bills are generated each month.

Complete this form below and submit by choosing one of the following methods:

Email: customerservice@slwsd.org

Mail: St. Lucie West Services District
450 SW Utility Dr.
Port St. Lucie, FL 34986

Fax: (772) 871-5771

The Customer Service Department will complete your request and send you an email confirmation.

Account Holder Name			
Service Address			
Utility Account #			
Phone Number			
Email Address			
I hereby authorize St. Lucie West Services District "SLWSD" to forward my monthly utilities bills through electronic notifications e-billing. I understand that I should add the billing@slwsd.org email to my computers email safe recipient list to avoid it going to junk mail. I also understand I am responsible for notifying SLWSD when my email changes or if I want to cancel e-billing.			
Signature		Date	

For SLWSD Office Use Only	
Date Completed:	Staff Name:

14-BILLING-E-billing Notification_Authorization Form.docx

February 26, 2016

To get this form go to www.slwsd.org

- a. You should be on the home page
- b. Click on the Go Green button
- c. Go to bottom page and click on View and Download the E-Bill Sign up form
- d. Print or complete online
- e. Read and complete the form
- f. Submit to us by one of these:
 - Email: customerservice@slwsd.org
 - Fax (772) 871-5771
 - Mail 450 SW Utility Drive
Port St. Lucie, FL 34986